

MINUTES OF THE CANANDAIGUA CITY COUNCIL MEETING
THURSDAY, AUGUST 6, 2020, 7:00 P.M.
<https://zoom.us/j/98371065759>

Mayor Palumbo called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call:

Members Present: Councilmember Ward 2 Dan Unrath
Councilmember Ward 3 Karen White
Councilmember Ward 4 Erich Dittmar
Councilmember at-Large Renee Sutton
Councilmember-at-Large James Terwilliger
Councilmember-at-Large Stephen Uebbing
Mayor Bob Palumbo

Absent: Councilmember Ward 1 Nick Cutri (Arrived 7:03 p.m.)
Councilmember-at-Large Robert O'Brien (Arrived 7:03 p.m.)

Also Present: City Manager John D. Goodwin
Clerk-Treasurer Nancy C. Abdallah
Corporation Counsel David K. Hou, Boylan Code
Assistant City Manager Rob Richardson

Review of Community Core Values: Councilmember Ward 2 Unrath read the Community Core Values: As residents, city staff and appointed & elected officials of the City of Canandaigua, our decisions and actions will be guided by these core values: Responsive, Participatory Governance; Caring & Respect; Integrity; Heritage; Stewardship; and Continuous Improvement.

Approval of Minutes:

July 2, 2020

Moved: Councilmember-at-Large Terwilliger

Seconded: Councilmember-at-Large Uebbing

Vote Result: Carried unanimously by voice vote (9-0)

Recognition of Guests:

- Joel Freedman, Canandaigua NY, addressed Council on the situation with the storm drains and potential harm to ducklings which fall through the grates on West St. This has been brought up to Council before and he would like the City to get this fixed. The City has reached out to the hospital but has not had a response. They will continue to work on this issue.
- Denise Chaapel Downtown BID Manager spoke about things happening in the Business District. There is a giant hand painted Adirondack chair in the Commons Park which kicked off the "Adirondack Charity" featuring 20 hand painted Adirondack chairs that are on display through the month of August. These chairs will then be auctioned off and the proceeds will go to promote arts in Canandaigua. We are in the process of creating an area for outside dining for downtown restaurants on Friday – Sunday through October 3rd.

Committee Meetings:

Planning Committee:

July 7, 2020 (Appendix A)

- Renaming Squaw Island
- Policy Discussion

August 4, 2020 (Appendix B)

- Closing Downtown Parking Lot for Outdoor Dining
- Small Business Loan Program Deferments
- Request to Build Fence on Right-of-Way
- 2020 Census
- Policy Discussion

Finance Committee:

July 7th (Appendix A)

- Software Upgrades
- Snow Removal Fee

August 4, 2020 (Appendix B)

- Cell Tower Lease Amendments
- Budget Amendment Gas Tank
- Surplus Vehicle
- Audit Recommendations
- Six Month Financial Review & Year End Projections

Environmental Committee: July 21, 2020 (Appendix C)

- Carry-In, Carry-Out Policy
- Solid Waste Audit Update

Ordinance Committee: July 21, 2020 (Appendix C)

- SRO Agreement
- Police Accountability Discussion

Resolutions:

Resolution #2020-051:

Moved: Councilmember-at-Large Uebbing
Seconded: Councilmember Ward 3 White

A RESOLUTION SUPPORTING THE EFFORT TO RENAME SQUAW ISLAND

WHEREAS, Squaw Island, a wildlife management area under the jurisdiction of the New York State Department of Environmental Conservation (NYSDEC), is an island located in Canandaigua Lake, just outside of City Limits, that is visible from the City Pier; and

WHEREAS, while it is widely believed that the island got its name from its purported use as a place of refuge for Iroquois women during the Revolutionary War, the term “squaw” is considered to be a derogatory English term meant to cast Native American Women in a negative light; and

WHEREAS, recently, a member of the community approached City Council asking to have the name of Squaw Island changed, pointing out that other communities, including City of Buffalo, have taken similar action by renaming their own Squaw Island to what is now known as Unity Island in 2015; and

WHEREAS, the City has no jurisdictional authority to rename the island, as it lays in the Town of Canandaigua and under the jurisdiction of the NYSDEC; and

WHEREAS, despite not having the ability to change the name, City Council firmly believes that the offensive name “Squaw Island” should be changed to something more appropriate;

NOW, THEREFORE, BE IT RESOLVED, that City Council recognizes the derogatory and defamatory stigma attached to the name “Squaw Island,” and fully supports the efforts being made to have it renamed.

Discussion: Councilmember-at-Large Terwilliger was not in favor of this resolution because this is not in the City’s jurisdiction and although the island is in the Town of Canandaigua, the Federal Government would be the one to make any changes. He is not in favor of issuing position statements because this is not the role of Council. Others felt we are stakeholders on this issue and should indicate our position and other Councilmembers felt it was important to make this change.

The motion CARRIED on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O’Brien, Councilmember at-Large Sutton, Councilmember-at-Large Uebbing and Mayor Palumbo

NOES: Councilmember-at-Large Terwilliger

Resolution #2020-052:

Moved: Councilmember Ward 4 Dittmar

Seconded: Councilmember Ward 1 Cutri

A RESOLUTION SETTING THE SNOW REMOVAL FEE FOR THE 2020-21 SNOW SEASON

WHEREAS, at its June 4th meeting, City Council passed Ordinance #2020-002 Amending Chapter 600-12, Snow and Ice Removal, of the Municipal Code to allow City Council set the fee for snow removal when residents fail to clear their sidewalk 24 hours after a snow event; and

WHEREAS, the ordinance went into effect July 1st, and now Council must now determine what the snow removal fee will be for the 2020-21 snow season; and

WHEREAS, prior to this change, the fee for snow removal was set at \$80, which was calculated based on one hour of work; and

WHEREAS, Staff recommends starting with a flat fee of \$50 per incident; and

WHEREAS, this recommendation was reviewed and approved at the July 7th Finance Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that City Council hereby sets the snow removal fee for the 2020-21 snow season at \$50 per incident.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing and Mayor Palumbo

NOES: None

Resolution #2020-053:

Moved: Councilmember-at-Large Uebbing

Seconded: Councilmember Ward 1 Cutri

A RESOLUTION AUTHORIZING A MUNICIPAL COOPERATION AGREEMENT TO PROVIDE SCHOOL RESOURCE OFFICERS

WHEREAS, the Canandaigua City School District has contracted with the City of Canandaigua to provide a school resource officer (SRO) program in order to develop a strong, supportive relationship between students, faculty and law enforcement which deters criminal behavior and maintains a safe learning environment; and

WHEREAS, the Canandaigua City School District desires to continue the SRO program with one part-time officer and one full-time officer for the 2020-2021 school year; and

WHEREAS, the Canandaigua City School District has agreed to reimburse the City for 100% of the expense of the part-time officer and 50% of the expense of a full-time officer assigned as the Youth Officer and SRO; and

WHEREAS, the City desires to continue the SRO program;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to execute an agreement with the Canandaigua City School District to provide school resource officers in substantially the same form as attached hereto.

Discussion: The object of this program is not primarily law enforcement; however, it is an important element of school safety, but to create a positive relationship between school children and police officers. The school fully supports this program and would like it to continue. Others disagree with this program and the purpose of the officers in the school and is not a good use of taxpayer dollars. This program should be evaluated for effectiveness; however, it was pointed out that it is hard to measure a program for all the situations which were prevented because of the positive relationship students had, and confided in, the SRO. Chief Hedworth explained that the full time SRO which is

funded 50% by the City does provide a benefit the City because when available he will do road patrol and also works cases that involve youth. The Chief feels that we would be doing a disservice to the community, school and students if this program does not continue.

The motion CARRIED on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing, Mayor Palumbo

NOES: Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton

Resolution #2020-054:

Moved: Councilmember Ward 2 Unrath

Seconded: Councilmember Ward 4 Dittmar

**A RESOLUTION AUTHORIZING THE CLOSURE OF A DOWNTOWN PARKING LOT
TO ACCOMMODATE OUTDOOR DINING
AMENDED**

WHEREAS, one of the industries hit hardest by the COVID-19 Pandemic was the restaurant industry. Even as New York State continues the process of reopening, restaurants continue to deal with occupancy restrictions that threaten their ability to remain in business; and

WHEREAS, to combat these restrictions and remain compliant with State guidelines, several restaurants in the City have started offering outdoor dining; and

WHEREAS, the response to outdoor dining has been so positive, in fact, that restaurant owners have approached the City to explore options to expand the service; and

WHEREAS, restaurant owners are requesting the City close a portion of the parking lot between the Simply Crêpes and the Chamber during designated hours to allow more outdoor dining, with the proposed space estimated to be able to accommodate 100 patrons at socially distant tables; and

WHEREAS, this proposal would also benefit multiple businesses Downtown, as any restaurant would have the ability to display menus for delivery or takeout for patrons dining outdoors with Simply Crêpes holding the liquor license; and

WHEREAS, this proposal is supported by the BID and the Canandaigua LDC; and

WHEREAS, Staff recommends authorizing the closure, and this recommendation was reviewed at the August 4th Planning Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that City Council hereby authorizes the closure of the public parking lot between Simply Crêpes and the Chamber of Commerce to accommodate outdoor dining on Fridays, Saturdays and Sundays from August 28th – October 3rd from 4-11 PM; ; and

BE IT FURTHER RESOLVED, that the restaurants, and Simply Crêpes being the responsible party, shall adhere to any regulations that the City Manager or the Police Department establish to ensure the health and safety of Canandaigua residents and visitors.

Amendments were offered to Resolution 2020-054 as indicated by underlined italics in above amended resolution: To add support of BID and LDC, to add times and dates of outdoor dining and that Simply Crepes is the responsible party. These amendments moved by Councilmember-at-Large Sutton and seconded by Councilmember-at-Large Terwilliger.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing and Mayor Palumbo

NOES: None

The AMENDED motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing and Mayor Palumbo

NOES: None

Resolution #2020-055:

Moved: Councilmember-at-Large O'Brien

Seconded: Councilmember Ward 3 White

A RESOLUTION AUTHORIZING THE EXTENSION OF DEFERRED PAYMENTS FOR THE SMALL BUSINESS LOAN PROGRAM

WHEREAS, in response to COVID-19, many businesses were required to close or substantially change, or suspend operations to comply with State guidance; and

WHEREAS, this trend also impacted the small businesses in the City of Canandaigua, including those who have taken advantage of the City's Small Business Loan Program; and

WHEREAS, on March 21, 2020, Governor Cuomo issued Executive Order 202.9 suspending certain provisions of New York State Banking Law requiring any bank to grant forbearance to any person or business who has a financial hardship as a result of the COVID-19 pandemic for a period of ninety (90) days; and

WHEREAS, at its April 2nd meeting, City Council passed Resolution #2020-027 authorizing deferments for the Small Business Loan Program payments for ninety (90) days; and

WHEREAS, with that ninety (90) day period now lapsed, some of the businesses in the Small Business Loan Program continue to struggle, with one still unable to reopen due to State guidelines; and

WHEREAS, Staff recommends authorizing an additional ninety (90) day forbearance period for the Small Business Loan Program in the hope the additional forbearance will allow businesses in the program to regain their financial footing; and

WHEREAS, this recommendation was reviewed at the August 4th Planning Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that City Council hereby authorizes the extension of deferred payments for an additional ninety (90) day forbearance period for the Small Business Loan Program.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing and Mayor Palumbo

NOES: None

Resolution #2020-056:

Moved: Councilmember Ward 1 Cutri

Seconded: Councilmember Ward 2 Unrath

A RESOLUTION AUTHORIZING A BUDGET AMENDMENT

WHEREAS, the City received notification from New York State Department of Environmental Conservation (NYSDEC) that New York State Electric & Gas (NYSEG) discovered five (5) orphaned underground storage tanks (USTs) in the right-of-way in front of 25 Ontario Street, along with petroleum contaminated soil; and

WHEREAS, NYSEG removed four (4) of the five (5) tanks that interfered with their gas main replacement project and properly disposed of the contaminated soil surrounding them. The fifth tank was left in place in the right-of-way and the NYSDEC has declared the City of Canandaigua as the property owner and responsible for its removal as well as determining the full extent of any impacts to soil and groundwater; and

WHEREAS, the City has ten (10) days from the receipt of the letter (July 27, 2020) to claim responsibility for the removal and remediation of the last tank; and

WHEREAS, should the City refuse, the NYSDEC will hire its own contractor to complete the work and bill the City for "all direct and indirect costs associated with the UST removal and any investigation and remediation of the site"; and

WHEREAS, funding for this work was not included in the 2020 Budget, and Staff recommends authorizing a Budget Amendment in the amount of \$15,000 to cover the cost of the project; and

WHEREAS, this recommendation was reviewed at the August 4th Finance Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that City Council hereby appropriates \$15,000 from the 2020 contingency for the removal of the fifth tank in the right-of-way at 25 Ontario Street, as well as any investigation and/or necessary remediation of contaminates and authorized the Clerk/Treasurer to transfer said funds to the appropriate account.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing and Mayor Palumbo
NOES: None

Resolution #2020-057:

Moved: Councilmember at-Large Sutton
Seconded: Councilmember-at-Large Uebbing

A RESOLUTION DECLARING A USED AND UNWANTED VEHICLE SURPLUS

WHEREAS, there exists a used and unwanted vehicle that is no longer essential to the operations of the City of Canandaigua; and

WHEREAS, it is necessary to declare as surplus the vehicle on the attached list so that it may be sold at public auction or via sealed bid;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Canandaigua hereby declares as surplus the vehicles contained on the attached list and they are to be sold to the highest bidder at a public auction, through sealed bids or to be traded in on future equipment purchases pursuant to City and State purchasing guidelines.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing and Mayor Palumbo
NOES: None

Resolution #2020-058:

Moved: Councilmember Ward 3 White
Seconded: Councilmember at-Large Sutton

**A RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING ON LOCAL
LAW No. 4 OF 2020
RELATIVE TO AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C**

WHEREAS, Section 3.14 of the Canandaigua City Charter and Section 20 of the Municipal Home Rule Law requires a public hearing on a proposed local law;

NOW, THEREFORE, BE IT RESOLVED by City Council that a public hearing regarding Local Law No. 4 of 2020 relative to a local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c, shall be via Zoom during the meeting held at 7:00 p.m. on September 3, 2020; and

BE IT FURTHER RESOLVED, that the City Clerk shall cause notice to be given as required by Section 3.14 of the Canandaigua City Charter and Section 20 of the Municipal Home Rule Law.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Unrath, Councilmember Ward 3 White, Councilmember Ward 4 Dittmar, Councilmember-at-Large O'Brien, Councilmember at-Large Sutton, Councilmember-at-Large Terwilliger, Councilmember-at-Large Uebbing and Mayor Palumbo

NOES: None

Ordinances: None

Local Laws:

Local Law #2020-004:

Councilmember-at-Large Terwilliger read the following Local Law and placed it on the table.

**A LOCAL LAW AUTHORIZING A PROPERTY TAX LEVY
IN EXCESS OF THE LIMIT
ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C**

Section 1. Legislative Intent

It is the intent of this local law to allow the City of Canandaigua to adopt a budget for the fiscal year commencing January 01, 2021 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the next fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The City Council of the City of Canandaigua, County of Ontario, is hereby authorized to adopt a budget for the fiscal year commencing January 01, 2021 that may require a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local

law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

Manager's Report: City Manager John D. Goodwin reported the following:

- The City received from Helen Leastman a pennant from Roseland Park. We had it framed and will display it at City Hall.
- We are monitoring blue-green algae levels in the lake
- We will be closing Kershaw Beach on August 22 due to the loss of staffing for the beach.

Appointments:

Mayor Palumbo appointed the Thomas Lyon to the Climate Smart Task Force.

Miscellaneous:

Discussions about trash cans needed in the parks and the ribbon cutting at the new Lake House.

Adjournment

Councilmember at-Large Sutton moved to adjourn the regular session at 9:22 PM. Councilmember Ward 3 White seconded the motion.

Vote Result: Carried unanimously by voice vote (9-0).

Nancy C. Abdallah
City Clerk-Treasurer

Appendix A
PLANNING COMMITTEE & FINANCE COMMITTEE
Tuesday, July 7, 2020
7:00 PM
<https://zoom.us/j/91191767335>

Planning Committee: Steve Uebbing, Chair
Jim Terwilliger
Nick Cutri
Dan Unrath

Other Councilmembers: Mayor Palumbo, Karen White, Erich Dittmar, Robert O'Brien, Renée Sutton

Staff: John D. Goodwin, Rob Richardson, David Hou

1. Renaming Squaw Island

Recently, a community member named Edward Randolph raised concerns with the name “Squaw Island;” a wildlife management area under the jurisdiction of the New York State Department of Environmental Conservation. Mr. Randolph notes that the term “squaw” is a derogatory term that is meant to cast a Native American woman in a negative light, and that other communities have taken action regarding the same topic. In 2015, the Seneca nation petitioned the City of Buffalo to change the name of their own Squaw Island to what is now known as Unity Island. While the City does not have jurisdictional authority to change the name, Mr. Randolph is requesting the City support his petition to the State to have Squaw Island renamed “Treaty Island.” Mr. Randolph, as well as representatives for the Seneca Nation, have been invited to the meeting to discuss his request.

In addition to Mr. Randolph, Joe Stahlman (Tribal Historic Preservation Officer, Seneca Nation) and David Witt (Indian Nations Affairs Coordinator, Office of Environmental Conservation) were in attendance to discuss the request. City Council strongly supported the idea of changing the name of the island, and believed the decision on what to change the name to should be left to those with the appropriate heritage. Dr. Joe Stahlman was frustrated that it took until 2020 for someone to feel it was inappropriate. Now that there is a public uproar, everyone wants to take action and he finds that offensive. For generations this island name was acceptable, but why do we really want to change this name? He's willing to work with us, find suggestions, identify names with meaning to provide restorative justice- but he wants to ensure we're doing this for the right reasons, not because it's a popular movement. The name squaw is on over 1,000 landmarks all over the country and it's vile. It's more associated with White Culture than his own, and it's a word they don't use- they don't reduce women to identifying them by their sex organs. He does not think Treaty Island is a suitable name & he isn't willing to move forward without support for his suggestions from the Seneca Nation and Tonawanda Nation.

Steve stated there is no excuse for the decades of ignorance of how Native Americans are depicted. He has no justification for the question “why now?” but he can say “now” has come. He added this is not our decision to make, but we have the capacity to advise those who make those decisions. Renée agrees, and believes we need to acknowledge that what we call things can be hurtful. Until it was recommended, she hadn't thought about it- that said, it's never too late to do the right thing. She appreciated his emotion, as did the Mayor. What we thought it means and what it actually

means are not the same translation, and it's time to do the right thing.

David Witt added that the DEC would support renaming the island but it needs to be done through federal USGS channels. They are completely willing to support renaming it, and would rename the administrative team to match the island of the name. Mr. Randolph supports what everyone has said, he is just the guy in the background that is trying to pull everything together. He mentioned Killsquaw Lake in Canada, and to honor Native American these names need to be changed. Jim agrees that there is a compelling argument to change the name, but he is voting against this because we have no jurisdiction or decision rights over the matter. This is consistent with his prior voting record, and while he agrees that the name should be changed, he will not support the resolution. He believes they should work through the Town, NYS, and the DEC. Jim's response frustrated Dr. Stahlman, who understands Jim's point, but adds that our voice needs to be heard. If we have people who do not want to change the name of the island, then it's up to City Council to convince them. He's worked to get the Washington Redskin's name changed for 30 years, and the only reason it's being considered is lost revenue. He needs to understand the history of Western NY, as essentially the land he's living on was stolen from Native Americans. Steve understands Jim's point as well, but disagrees. This is right in our back yard, and thinks we should do something to make it historically correct. Renée thinks its Council's responsibility to lead, and popular opinion isn't always right. Even if every single constituent she spoke to said to keep the name, she would vote to change it. Robert pointed out the plaque regarding the island is on the City Pier, so this is definitely within our purview. Steve would like to see a resolution on the next City Council agenda for consideration. Dr. Stahlman and Dr. Witt were invited to attend the August 6th Council meeting for the vote.

2. Policy Discussion

Recently, questions have been raised about the role of "policy" in local governance. How is "policy" defined? Who is responsible for making policy? What is the role of City Council? What, if any, boundaries or regulations exist regarding the types of policy City Council can affect? What recourse does City Council have over the policies they cannot affect? Are policies the City currently has in place available to the community for review? This item was added to the agenda for further discussion by Planning Committee Chair Steve Uebbing.

Steve asked to Robert to Chair so he could participate. Jim thinks Steve's concerns and ideas are good. He thinks we should begin by assuming that John and Rob have an idea of what Steve is looking for. John stated Steve's comments were broad, and he would need guidance to help formulate what Council is looking for. Steve clarified that anytime he saw John use the word policy, he would know where to access that policy to read it further. Separate from Personnel Policies, Council has a role in forming these. He added that in some cases policies are illegal but still on the books. David added Steve's comment about the word "policy" being used too loosely might be correct, but some of them are also established practices in the City Manager's role. Robert agrees it's a broad ask, and he also doesn't believe it's fair to just dump this in John's lap. He thinks we need to get some outside help clarifying policies, processes, and procedures. John has a lot going on, and this is a big ask. Jim understands this is a big ask and is very broad, but Steve's experience gives him a better idea of what we should be looking for. He suggested Steve produce a baseline list, give it to John, and use that as a starting point. Steve said he would be happy to do that, especially if he can get a little help. Renée is really supportive of this, because when she got on Council there were policies referenced that she didn't know how to locate. There is also a discipline around consistent policy review, and she believes it will be a benefit to everyone. It will also help clarify Council's role, and Renée is happy to help. Robert again stated

his belief we need a fresh set of eyes and to look at this on a different level, and referenced an experience he had while in the Hudson Valley where an outside agency reviewed the Code. To get this done the right way we need to spend some money on this, which is where this has always hit a snag. Chief Hedworth added that when you're talking policy and procedures for his department, the book is 6 inches thick. He reiterated that even on his end for accreditation, this is a huge undertaking. He agrees with Councilmember O'Brien that the best option is to get an outside perspective. He recommended this to the prior City Manager as well. Robert also suggested we reach out to NYCOM, which Karen supported. Steve volunteered to contact NYCOM and accumulate ideas from Councilmembers.

Nick motioned to adjourn to Finance Committee, Jim seconded.

Meeting adjourned to Finance Committee at 8:23 p.m.

Finance Committee: Jim Terwilliger, Chair

Nick Cutri

Steve Uebbing

Erich Dittmar

Other Councilmembers: Mayor Palumbo, Dan Unrath, Karen White, Robert O'Brien, Renée Sutton

Staff: John D. Goodwin, Rob Richardson, David Hou

***** Meeting Came to Order at 8:23 p.m.*****

1. Software Upgrades

Recently, Staff have been exploring a variety of software upgrades to help improve resident communication, their access to information, and the efficiency of City Operations. Assistant City Manager Rob Richardson will update Council on the types of software being explored and how they will impact the City's ability to provide better services.

ACM Rob Richardson discussed two different software upgrades the City plans to use to improve resident access to information, make processes more efficient, and allow the City to push out critical information. The first program, Pandadoc, is a document automation software as a service with built-in electronic signatures, workflow management, a document builder, and CPQ functionality. Features include ability to create, track & execute documents, sign them electronically, add attachments & take payments. Implementation will start in the Clerk's Office and then branch out to other departments. Pandadoc would not completely replace in person services, but provide residents the option and flexibility to complete processes/transactions online at their own convenience.

The second program is TextMyGov is smart texting system that works 24 hours a day and easily connects with your website and other communication methods. The program uses the regular messaging app on any smartphone. The smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address

problems, report issues and upload photos that automatically are sorted to the correct department. It also allows the City to send information out to residents who “opt in” to receive alerts, news, and information on events directly to their phone- street closures, water main breaks, updates, reminders, etc. It will be a task to set up, but Staff believes it meets the resident communication goals Council is trying to achieve. Rob indicated he will get additional info/demos and distribute them to City Council and compare notes at the July 21st ECOC meeting.

2. Snow Removal Fee

At its June 4th Meeting, City Council passed Ordinance #2020-002 Amending Chapter 600-12, Snow and Ice Removal, of the Municipal Code to allow City Council set the fee for snow removal when residents fail to clear their sidewalk 24 hours after a snow event. With the ordinance set to go into effect July 1st, City Council must determine what the fee will be for the 2020-21 snow season. Prior to this change, the fee for snow removal was set at \$80, which was calculated based on one hour of work. The amended ordinance states that the fee established by City Council, but shall not less than the equivalent of one-half hour's cost. This item was added to the agenda for further discussion.

John pointed out the more complicated this fee is, the more onerous it is on Staff. He doesn't want to see any fee less than \$50. Jim agrees with John, and thinks \$50 is the right price. Nick agrees with that amount and thinks it's fair, as did Steve and Erich. The \$50 fee received a general consensus. The Chief suggested writing something in to include \$25 increments for repeat offenders. Jim preferred to agree on a flat fee and then adjust when necessary.

Nick moved to implement a \$50 flat fee for the 2020-2021 winter season with the ability to change at any time, Erich seconded.

4 in Favor, 0 opposed. Motion carries to Full City Council.

Robert asked for an update in Property Tax Collections, and John said at this point we are at around the same \$400,000 in outstanding taxes that we see annually.

Nick motioned to adjourn, Erich seconded.

Meeting adjourned at 9:01 p.m.

Appendix B
PLANNING COMMITTEE & FINANCE COMMITTEE
Tuesday, August 4, 2020
7:00 PM (7:03 p.m.)
<https://zoom.us/j/96111777370>

Planning Committee: Steve Uebbing, Chair
Jim Terwilliger
Nick Cutri
Dan Unrath

Other Councilmembers: Mayor Palumbo, Karen White, Erich Dittmar, Rob O'Brien, Renée Sutton
(7:36 p.m.)

Staff: John D. Goodwin, Rob Richardson, David Hou, Jim Sprague, Nancy Abdallah

1. Closing Downtown Parking Lot for Outdoor Dining

One of the industries hit hardest by the COVID-19 Pandemic was the restaurant industry. Even as New York State continues the process of reopening, restaurants continue to deal with occupancy restrictions that threaten their ability to remain in business. To combat these restrictions and remain compliant with State guidelines, several restaurants in the City have started offering outdoor dining. The response to outdoor dining has been so positive, in fact, that restaurant owners have approached the City to explore options to expand the service. Originally, Phoenix Street was identified as the location for such a space, but the lack of agreement amongst property owners and business owners on the street resulted in alternatives to be explored. The alternative is the parking lot between the Simply Crêpes and the Chamber of Commerce to allow more outdoor dining that would benefit multiple restaurants and create a unique pedestrian space for Downtown Canandaigua. Simply Crepes would hold the liquor license for this space, which is estimated to be able to accommodate 100 patrons at socially distant tables. Any restaurant Downtown would be able to display its menu for delivery or take-out for diners. The BID and LDC have committed funds for shade sails and string lighting that will span between the two buildings as well as funding for additional garbage disposal. Denise Chaapel, Executive Director of the BID, has been invited to the meeting to discuss the proposal and answer questions for Council as well as representatives of Simply Crêpes and the Chamber.

We skipped to item #4 on the agenda to start the meeting, and then returned to this item when #4 was completed.

Denise Chaapel was at the meeting to discuss the request. With the Phoenix St. initiative no longer viable, the BID and Chamber are still willing to put resources into outdoor dining in this space. Pierre from Simply Crêpes explained his idea for Council, which included decorating the fenced off, outdoor space to create an ambiance. They believe they can put 25 tables and/or 100 in the space and still abide by COVID guidelines. He also owns Lock 32 in Pittsford, where they have been doing something similar, and it has been successful. Council was excited about the idea, and were eager to see it move forward. Some of the restaurants are behind this as well, but they believe the others will get on board once the details are ironed out.

2. Small Business Loan Program Deferments

In response to COVID-19, many businesses were required to close or substantially change or suspend operations to comply with State guidance. This impacted small businesses throughout in the City of Canandaigua, including those who have taken advantage of the City's Small Business Loan Program. City Council passed Resolution #2020-027 authorizing deferments for the Small Business Loan Program payments for ninety (90) days. With that ninety (90) day period now lapsed, some of the businesses in the Small Business Loan Program continue to struggle, with one still unable to reopen due to State guidelines. Staff recommends implementing an additional ninety (90) day forbearance period for the Small Business Loan Program in the hope the additional forbearance will allow businesses in the program to regain their financial footing.

Jim motioned to extended the deferments, Dan seconded.

4 in favor, 0 opposed.

Motion carries to Full City Council.

3. Request to Build Fence on Right-of-Way

Laguna Grande, a new Mexican restaurant, recently opened in the building previously occupied by Catch 407. Since opening, however, there have been several incidents involving restaurant patrons and those staying at the Woodridge Motel. It is being reported that neighboring residents have been caught sleeping and hanging out on restaurant property, cutting through the property, and creating problems with customers trying to enjoy meals and/or waiting for a table. Despite trying to resolve it with the motel property manager and needing to call the police on multiple occasions, Woodridge residents continue to trespass on the Laguna Grande property. The property owners are requesting the City permit them to construct a fence on a portion of the right-of-way ending at the sidewalk in an effort to address this nuisance. New York State General City Law §38-a permits a City, upon a written request and public hearing, to grant permission to maintain an encroachment on the public right-of-way. The City has received similar requests in the past and has granted permission for encroachments when appropriate. City staff has reviewed the request and does not believe that it will cause a public safety hazard, any line-of-sight issues, or restrict pedestrian or vehicular traffic on the street or sidewalk (see attached map) Property owner Sarah Genecco will be at the meeting to discuss this request and answer questions for Council.

This item was pulled from the agenda after further review of the request.

4. 2020 Census

Thus far the participate rate within the City of Canandaigua (53.2%) and New York State (57.1%) is behind the national average (62.1%). The results of the 2020 Census will help determine how federal funding flows into communities every year for a decade. It also impacts the number of congressional districts in New York State. In mid-March, households received official Census Bureau mail with detailed information on how to respond to the 2020 Census <https://2020census.gov/en.html> and the self-enumeration period has been extended until October 31st from August 15th. This was added to the agenda in an effort to remind all residents of the importance of completing the Census questionnaire.

We started with this item, as both Thomas Harvey and Linda Phillips were in attendance from the Ontario County Census Group. Currently, the Canandaigua response is at 53.7% of residents- it was 71.6% n 2010. Because they were promised Federal funding, they didn't budget more County funds so now they are struggling. Door to door canvassing will end September 30th because the

Census is running out of money. They just received notice of funding from the Fed that is substantially less than anticipated, and it must be sent by the end of the month. We are in 14th in terms of responding communities in Ontario County, and it's important we boost our responses because a variety of funding streams are directly attached to Census data. The County plans to continue to advertise, and remind everyone they can complete the Census in a variety of ways, including internet, phone, or by mail.

5. **Policy Discussion Follow-Up** Last month's discussion on this topic concluded with Councilmember Uebbing offering to contact NYCOM, poll Councilmembers, and create a preliminary list to provide a baseline for the scope of the project. This item has been added to the agenda for continued discussion.

Due to the depth of this issue, Councilmember Uebbing has requested this topic be addressed separately. This will occur during the next PCFC meeting on August 11, 2020 @ 7 p.m. Steve will put together a work group to look into this, Robert and Nick volunteered.

Dan motioned to adjourn to the Finance Committee Meeting, Jim seconded.

4 in favor, 0 opposed.

Meeting adjourned at 7:53 p.m.

Finance Committee: Jim Terwilliger, Chair
Nick Cutri
Steve Uebbing
Erich Dittmar

Other Councilmembers: Mayor Palumbo, Dan Unrath, Karen White, Robert O'Brien, Renée Sutton

Staff: John D. Goodwin, Rob Richardson, David Hou, Jim Sprague, Nancy Abdallah

***** Meeting came to order at 7:53 p.m.*****

1. Cell Tower Lease Amendments

The City leases space at the Water Resource Recovery Facility (also known as Waste Water Treatment Plant) for a cell tower and related facilities. Although the lease agreement does not expire until May 31, 2033, American Tower on behalf of Verizon has requested an amendment to extend the lease for three (3) additional five (5) year renewal terms. In exchange for the extension, Verizon will pay the City a one-time payment of \$13,000 and 25% of any rents from new sub-lessees. City Staff recommends that the lease extension be approved.

David provided a brief overview of the agenda item. This agreement would extend to 2048 if all renewal options are met. Jim asked how we will know about new sub-lessees, and John said they would need to apply for permits. Steve asked if we have abandoned towers, and John said no- but we have abandoned equipment on towers. Renée asked if we knew how many sub-lessees they plan to add, and David said legally they don't have to, but it's in their best interest to maximize the towers. Renée would like to know what our rents are compared to market rate. The agreement doesn't expire until 2033, so there's no rush to pass this. David said he would take a closer look at

the issue & report back to Council.

2. Budget Amendment Gas Tank

The City has received notification from New York State Department of Environmental Conservation (NYSDEC) that New York State Electric & Gas (NYSEG) discovered five (5) orphaned underground storage tanks (USTs) in the right-of-way in front of 25 Ontario Street, along with petroleum contaminated soil. NYSEG removed four (4) of the five (5) tanks and properly disposed of the contaminated soil surrounding them that interfered with their gas main replacement project. The fifth tank was left in place in the right-of-way and the NYSDEC has declared the City of Canandaigua as the property owner responsible for its removal as well as determining the full extent of any impacts to soil and groundwater.

The City has ten (10) days from the receipt of the letter (July 27, 2020) to claim responsibility for the removal and remediation of the last tank. If the City refuses, the NYSDEC will hire its own contractor to complete the work and bill the City for “all direct and indirect costs associated with the UST removal and any investigation and remediation of the site.” Funding for this work was not included in the 2020 Budget, and Staff is requesting a Budget Amendment in the amount of \$5,000 to cover the cost of the project. Jim Sprague will be at the meeting to discuss the request and answer questions for Council.

John provided a brief overview of the agenda item. In addition, John is asking to raise the amount to \$15,000 as the quotes that come in have varied. This money would come from contingency. Because it's less than \$20,000 an RFP is not necessary- just 3 quotes. Renée asked what goes into the environmental remediation, and Jim stated they would follow the DEC tank removal process. If there are issues, it could become more expensive. Until we pull the tank out, we won't know. The four other tanks that were removed had very little residual contamination, so we are optimistic. Robert asked if we can fight back on this, and David said you can, but it would require expensive litigation.

Nick motioned to approve the budget amendment, Steve seconded.

4 in favor, 0 opposed.

Motion carries to Full City Council.

3. Surplus Vehicle

The following City vehicle has reached its useful life and is now surplus to requirements:

2013 Chevrolet Impala #2G1WD5E39D1249656

Staff would like to dispose of the vehicle at a public auction, through sealed bids or to be traded in on future equipment purchases pursuant to City and State purchasing guidelines. In order to do so, City Council must declare the vehicle as surplus. Jim Sprague will be at the meeting to discuss this request and answer questions for Council.

John explained this is an unmarked police vehicle- we had three, and kept the other two because they were in better condition. We ordered a hybrid police car to replace it- it has been ordered, but it will be a while before we get it due to COVID and lead time.

Erich motioned to declare the vehicle surplus, Nick seconded.

4 in favor, 0 opposed.

Motion carries to Full City Council.

4. Audit Recommendations

City Councilmember Jim Terwilliger requested a review of the 2017, 2018 and 2019 audit recommendations and the resulting actions. Attached is a summary of the recommendations and the actions taken to address the recommendations.

John went over the summary he sent out to City Council regarding these recommendations. We are working on trying to hire another half position in the Clerk's Office to back up payroll, process payments and open mail. Renée asked about redoing the assessment done in 2017, and John said we discussed it after the audit recommendation came out. It would cost about \$25,000, and we don't have it this year but could be budgeted for 2021. He would also like to do a penetration test to have hackers try to get into our system. Renée asked if we could share cost with Geneva, and John said he could look into it. She'd also like to know what our insurance coverages are, and John stated we have been ransom ware attacked before. Because we had our system backed up, we were able to scrap the compromised system and start over with minimal loss.

5. Six (6) Month Financial Review & Year End Projections

Clerk/Treasurer Nancy Abdallah will review the six (6) month financials with the Committee at the meeting, and discuss projections for how the COVID-19 pandemic will impact year end financials. The spreadsheet will be distributed at the meeting.

Nancy went over the 6-month financials, and projections for the remainder of the year. Overall, despite the revenue lost through COVID, the City's situation is not as dire as initially believed. It's bad, but not the multi-million dollar catastrophe we expected. We've definitely been helped by internet sales tax. Nancy expects we will come in at 92% revenue at year's end, which is not terrible. We are still expecting at least a 20% hit in State Aid, but it could be larger as keeping school aid might be a priority. We don't get that revenue until December, and Cuomo has been non-committal. We are applying for FEMA aid, but that will only cover 75%. John expects we will need to cover the other 25%. This would leave Council with about \$56,000 to contribute to the 2021 budget.

Our expenditures are projected to be at about 95%, but it could be lower depending on actual spending. At this point, there is nothing big jumping out at either Nancy or John. While we aren't where we want to be, and the budget for 2021 isn't going to be pretty, this is good/bad news. John explained this is why we have fund balance. Our 2021 Budget is where the toughest decisions are going to be. John reminded everyone there are 5 months left in the year, and this could still go either direction.

Steve motioned to adjourn, Nick seconded.

Meeting adjourned at 9:10 p.m.

Appendix C
ENVIRONMENTAL COMMITTEE & ORDINANCE COMMITTEE
Tuesday, July 21, 2020
7:00 PM
<https://zoom.us/j/95867484397>

Environmental Committee: Karen White, Chair
Robert O'Brien
Renée Sutton
Dan Unrath

Other Councilmembers: Mayor Palumbo, Nick Cutri, Erich Dittmar, Jim Terwilliger, Steve Uebbing

Staff: John D. Goodwin, Rob Richardson, David Hou, Chief Hedworth, Jim Sprague

1. Carry-In, Carry-Out Policy

§519-13 entitled "Littering" of City Code establishes a Carry-In, Carry-Out Policy for all City parks, except for the City Pier. Although this has been the policy for many years and is an established best practice used in all New York State and National Parks, the question of whether it should be utilized by the City of Canandaigua comes up every so often. A question was added to the National Citizen Survey conducted in 2018. The survey found that 70% strongly supported the policy and 17% somewhat supported the policy with only 5% strongly opposing and 8% somewhat opposing. Nevertheless, receptacles intended to provide for pet waste removal were removed from parks this season due to misuse. This has resulted in a request to review the policy once more.

Karen began by reminding everyone the importance of our parks, and that we are fortunate to have them. People need to take responsibility for themselves. She supports the Carry In/Carry Out Policy.

Steve Newcomb was at the meeting to address Council. He gave a presentation on how he helps keep the City Parks Clean, but now he is frustrated and wants the Carry In/Carry Out Policy changed. He is frustrated that the policy makes it difficult some volunteers like him who want to do the right thing are discouraged from helping because the current policy requires him to take the waste home. He didn't bring it, he helped pick it up, why should he have to bring it back to his house? He gave many, many suggestions on how he thinks we can resolve it. Renée thanked Mr. Newcomb for his time, and said she struggles with the fact that the residents who support the ordinance aren't the ones leaving a mess. She also struggles with the expense some of the ideas Mr. Newcomb is suggesting. She doesn't know what he's suggested that is the most immediately actionable. Steve asked if there is research around if the policy works elsewhere, and John said we can pull that together. He added this policy is the best practice in national, state, and many surrounding municipalities. John believes our policy is working, and isn't sure the proposed solutions will solve the problems. Bob also thanked Mr. Newcomb, and added our Staff isn't having to pick up individual pieces because of Mr. Newcomb. He is in favor of barrels, and agrees that we need more signage. Mr. Newcomb's presentation is available at ashtraypark.us.

Jim and Robert think we should have bins for both dog waste and general trash, and Jim thinks we should organize volunteers. John pointed out that history has shown these initiatives are short lived. Steve said we need to find ways to foster volunteerism- also, is there middle ground? Mr.

Newcomb said no- the trash varies but is constant. Karen said if we put cans in Kershaw park, they will be overflowing and no one will carry out. It will become a huge maintenance issue. John said that is what has happened in the past. Years ago, she looked into a volunteer model in Central Park, and said we can look at that one as an example if we go that route. Karen asked if our litter laws are ever enforced, and the Chief said the likelihood of them witnessing it as it happens is low. He is confident if his officers saw it, they would enforce it. Robert agrees we need better signage, and it needs to be in multiple languages. He would also like Council to review why the pier can have trash cans and other places can't. He suggested an adopt a highway model for park maintenance. Dan would love to see a volunteer organization set up similar to the Central Park model.

2. Solid Waste Audit Update

In 2019, the City completed a Municipal Waste Assessment to determine its landfill diversion rate and identify opportunities reduce the amount of solid waste sent to the landfill as a result of municipal operations. The assessment found that while the City's landfill diversion rate of 36% is substantially higher than baselines established for other agencies, there were opportunities for improvement that could allow the City to achieve a 60% diversion rate by 2021. At the March 10th Environmental Committee Meeting, Staff provided an update on progress being made, however the COVID-19 pandemic has impacted some of these projects. Assistant City Manager Rob Richardson will provide an update on the status of these projects and answer questions for Council.

Karen asked if this could be postponed, and Rob said yes.

Robert motioned to adjourn, Dan seconded.

Meeting adjourned to Ordinance Committee at 8:06 p.m.

Ordinance Committee: Renée Sutton, Chair

Robert O'Brien

Karen White

Erich Dittmar

Other Councilmembers: Mayor Palumbo, Nick Cutri, Dan Unrath, Jim Terwilliger, Steve Uebbing

Staff: John D. Goodwin, Rob Richardson, David Hou, Chief Hedworth

***** Meeting came to order at 8:07 p.m.*****

1. SRO Agreement

The School Resource Officer (SRO) Program is designed to develop strong, supportive relationships between students, faculty and law enforcement in order to deter criminal behavior and maintain a safe learning environment. The City and Canandaigua Schools have had a successful SRO program for many years. The annual agreement is due to expire and requires renewal. The agreement for the 2020-2021 school year would include one full-time SRO and one part-time SRO with the district reimbursing the City 100% of the cost for the part-time SRO and 50% of the cost for the full-time SRO. Last year, there was a question as to the effectiveness and impact of SRO programs. Attached to the agenda is local research on SRO programs. Chief Hedworth and Superintendent Jamie Farr will be at the meeting to discuss the SRO Program and answer questions for Council.

Superintendent Jamie Farr and Chief Hedworth spoke in favor of the SRO program, and saw last year as extremely successful. He sees the officers they currently have as everything they could hope for, and Staff see them as another teacher in the building. They build great relationships with many students and families, and during the COVID crisis delivered breakfast and lunch to families in need. They are a fantastic resource. They would actually like to expand the program. Chief Hedworth echoed these comments, adding the law enforcement component is an extremely small piece. Its about being a positive role model and building positive, strong relationships with students and their families. He then clarified some data he sent out. With of the Raise the Age changes, you're going to see very few arrests.

Karen doesn't think City funds should pay for the School SRO- the district should cover that expense. City residents shouldn't fit the bill for the entire community, and the district is larger than the City. She also isn't convinced they are needed at all, and the money could be better spent on mental health professionals. She will not support the renewal. Renée asked what percentage of students in the District are City residents, and both Steve and Jamie thought it was around 40%. Steve is a big supporter of SROs when it's the right situation- and this is the right situation. We want our kids to see law enforcement as a resource, not the enemy. He knows many superintendents who wouldn't even consider removing their SRO, and our district was one of the last to get one. Teachers also feel a great deal of comfort having SROs in the building. Jamie added the School Board is largely in favor of the SRO program, and those questioning it are a very small minority. Renée asked what a performance appraisal process looks like, and Chief said it is based primarily on the feedback from the school. Their metrics are based on talking to the people the officers work with every day and supporting the district's stance on restorative practices. Jamie added the Asst. Superintendent oversees the District's safety initiative. The SROs and Chief Hedworth have helped the district revamp their safety plan, and they have been asked to share those results and speak with other districts and communities. Jim thought Superintendent Farr's words were compelling- he is our customer and he is extremely happy. He is in full support of renewing the agreement. The Mayor agrees, and cited a recent conversation he had with a student who benefited from the program. Renée asked Erich what he thought, and he sees the value of them in our community. He does question why we are the only ones picking up the cost. Renée will vote against this again like she did last year. There isn't enough data to support the expense. She wants to see more investment in education, not putting police in schools. She is also concerned about imposing forced interaction between an armed officer and a child.

No one posed the motion, but this will be added to the Full City Council Agenda.

2. Police Accountability Discussion

At the June 16th Ordinance Committee meeting, Chief Hedworth provided an overview of the community policing culture within the Canandaigua PD and answered and addressed questions and concerns from the actions of police in other communities. The Chief also provide two memorandums address questions asked by Councilmember Renée Sutton. This item was added to the agenda for continued discussion.

Renée would like more time to digest the information and put it on the next Ordinance Agenda. Jim is not clear on what has been requested and how it aligns with the Governor's expectations. He would like some guidance on what his expectations are, and see if there are differences between what we've asked for and what the Governor is trying to achieve.

Robert motioned to adjourn, Steve seconded.

Meeting adjourned at 8:57 p.m.